

**EXHIBITOR INFORMATION** (List the name and the address for person to whom all show and logistical information should be sent.)

Company Name: \_\_\_\_\_  
 Logistics Contact: \_\_\_\_\_ Title: \_\_\_\_\_  
 Mailing Address (no P.O. Boxes): \_\_\_\_\_  
 City: \_\_\_\_\_ State: \_\_\_\_\_ ZIP/County Code: \_\_\_\_\_  
 Country: \_\_\_\_\_ Phone: \_\_\_\_\_ Toll Free: \_\_\_\_\_ Fax: \_\_\_\_\_  
 Contact Email: \_\_\_\_\_ Website Address: http://www. \_\_\_\_\_  
 Marketing Contact and Phone Number: \_\_\_\_\_

**BOOTH CHOICE** (Minimum booth size: 10' x 10' / 3m x 3m.)

**Advance Booth Request** (*Pricing applies to contracts received by November 19, 2021*)  
 \_\_\_\_\_ ft. x \_\_\_\_\_ ft. = \_\_\_\_\_ total sq. ft. x \$10.50 per sq. ft. = \$ \_\_\_\_\_

**Standard Booth Request** (*Pricing applies to contracts received after November 19, 2021.*)  
 \_\_\_\_\_ ft. x \_\_\_\_\_ ft. = \_\_\_\_\_ total sq. ft. x \$11.50 per sq. ft. = \$ \_\_\_\_\_

\_\_\_\_\_ Corner (s) x \$100 each (e.g. 20' x 20' = 2 corners; 20' x 30' or larger = 4 corners) = \$ \_\_\_\_\_

**Logo adjacent to Company Listing in the Final Show Program: \$100.00 =** \$ \_\_\_\_\_

**Logo adjacent to Online Company Profile: \$100.00 =** \$ \_\_\_\_\_

**TOTAL \$** \_\_\_\_\_

**Special Request\*\*** (please check)  Corner  Perimeter Wall  Other: \_\_\_\_\_

1st Choice \_\_\_\_\_ 2nd Choice \_\_\_\_\_ 3rd Choice \_\_\_\_\_ 4th Choice \_\_\_\_\_

\*\* Indicating booth choice does not guarantee assignment of your request.

**Interested in additional sponsorship/promotion opportunities**

**METHOD OF PAYMENT**

All balances are due in full upon receipt. A \$100.00 per corner premium will be charged when assigned.

**Invoice full amount** \_\_\_\_\_

Payment \$ \_\_\_\_\_  **Check #** \_\_\_\_\_ Check Date \_\_\_\_\_  **Credit Card** (In order to protect your credit card information, an invoice will be sent with instructions on how to submit payment.)

**AUTHORIZATION**

Exhibitor agrees to abide by all Terms & Conditions and Rules & Regulations governing the 2022 NSC Northeast Safety Conference & Expo. By signing below, the individual represents that he/she is duly authorized to execute this binding contract on behalf of named exhibitor.

Authorized Signature: \_\_\_\_\_ Date: \_\_\_\_\_  
 Name (please print): \_\_\_\_\_ Title: \_\_\_\_\_

**Due to regulations, please check the box below and sign.**

I authorize the National Safety Council to send NSC Northeast Safety Conference & Expo and Membership related faxes and emails.

Authorized Signature: \_\_\_\_\_ Name (please print): \_\_\_\_\_ Date: \_\_\_\_\_

RETURN TO:	FOR OFFICE USE ONLY
National Safety Council 1121 Spring Lake Drive Itasca, IL 60143-3201 ATTN: Exhibit Sales	Customer ID _____ Sales Person _____ Source _____ 2022 Booth# _____ Size _____ Corner _____ Date Received _____ Date Assigned _____
or <b>Email to <a href="mailto:nscepo@nsc.org">nscepo@nsc.org</a></b>	

**Return this completed Exhibit Space Application & Contract. Please make a photocopy for your files.**

The NSC Northeast Safety Conference & Expo Website and Final Program provide vital exposure for Exhibitors. Completed forms must be received by January 28, 2022 to be included in the Final Show Program. **If this form is not received by January 28, 2022, no description or product/service categories will be listed in the Final Program.**

Company Name: \_\_\_\_\_ Booth #: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ ZIP/County Code: \_\_\_\_\_

Country: \_\_\_\_\_ Phone: \_\_\_\_\_ Toll Free: \_\_\_\_\_ Fax: \_\_\_\_\_

Email Address: \_\_\_\_\_ Website Address: \_\_\_\_\_

**Description of products/services to be exhibited at the 2022 NSC Northeast Safety Conference & Expo:**

*(Please print or type a description of 30 words or less. The Council retains the right to edit.)*

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**Product/Service Categories**

Product/service categories will be displayed as part of your NSC Northeast Conference & Expo Website listing and Final Program listing.

*Please check all that apply.*

**Company Classification**

- Manufacturer
- Distributor
- Other

**Administrative/Risk Management/Services**

- Association
- Certification Programs
- Computer Software
- Consultants
- Education
- Employee Screening and Rehabilitation
- Health Testing
- SDS Management
- Publications
- Risk Management/Insurance
- Safety Incentives/Award Plans
- Training
- Wearable Technology

**Emergency Response**

- AED
- Confined Space
- Disaster Preparedness
- First Aid
- Homeland Security
- Misc. Emergency
- Planning
- Rescue Devices
- Thermal Imaging
- Tools

**Environmental Protection**

- Air/Water Treatment/Sampling
- Chemical Storage
- Cleanup
- Energy Conservation
- Global Warming Prevention
- Misc. Environmental
- Spill Control/Containment

**Ergonomics**

- Ergonomic Administrative Aids
- Industrial Ergonomics
- Office Ergonomics
- Personal Ergonomics

**Facility Design, Maintenance and Operation**

- Cleaning and Maintenance Materials and Devices
- Electrical Devices
- Floor Coatings
- Flooring/Mats
- Lighting Devices
- Misc. Facility Operations Equipment
- Shelter and Canopies
- Signs and Signals
- Stairs and Ladders

**Fall Protection**

- Chains, Ropes, Slings
- Harnesses/Lanyards
- Lifelines
- Misc. Fall Protection
- Safety Nets

**General Safety**

- Emergency Preparedness
- Ice Accident Prevention
- Marking Flags/Barricade Tape
- Off-the-Job Safety
- Safety Knives
- Slips, Trips and Falls
- Tools

**Hazard Controls**

- Alarms and Accessories
- Fire Protection Equipment and Security
- Health Risk Controls
- Machine and Tool Guarding
- Materials Handling Equipment
- Motor Transportation and Traffic Control Devices
- Overhead Protection

**Home & Community**

- Community Safety Products/Services
- Home Safety Products/Services
- Misc. Home & Community

**Industrial Hygiene/Occupational Health**

- Asbestos and Dust Abatement
- Detectors and Monitors
- Hazardous Waste
- Indoor Air Quality
- Laboratory Products
- Other Instrumentation

**Personal Protection**

- Arm Protection
- Back Protection and Braces
- Eye Protection
- Face Protection
- Foot Protection
- General Body Protection
- Hand Protection – Gloves
- Hand Protection – Other
- Head Protection
- Hearing Protection
- High Visibility Apparel
- Leg Protection
- Protective Fabrics
- Respiratory Protection
- Women Design

**Security**

- Building Management Systems
- Communication
- Homeland Security
- Integrated Security Systems
- Surveillance
- Threat Assessments
- Workplace Violence

**Transportation**

- Driver Training
- Equipment
- Fleet Management
- Recording/Reporting

**RETURN WITH CONTRACT TO:**

National Safety Council  
1121 Spring Lake Drive or Email to [nscepo@nsc.org](mailto:nscepo@nsc.org)  
Itasca, IL 60143-3201

## 1. Eligibility of Exhibitors

Eligibility is limited to companies that supply products and/or services specifically related to the safety, health and environmental industries. The exhibitor agrees not to display products or literature that it does not regularly sell or distribute, except as may be necessary to illustrate the applications of its products.

The National Safety Council reserves the right to deny participation to any company whose business is determined, at the National Safety Council's sole discretion, to be inappropriate for the exhibition.

## 2. Space Assignment

Space will be assigned on a first-come, first-served basis. Assignments are based on identified competition and best available.

The National Safety Council will attempt to honor an exhibitor's requests; however, the National Safety Council reserves the right to assign the exhibitor to the best space available should the exhibitor's choices be unavailable.

## 3. Payment Information

The Advance Booth Rate is \$10.50 per square foot (available until November 18, 2021) and the Standard Booth Rate is \$11.50 per square foot (available after November 18, 2021). A \$100 premium per corner will be charged when assigned. Credit cards are accepted for payment. Payment is due upon receipt of invoice. Checks must be made out to the National Safety Council and payable through a U.S. bank.

Contracts received from companies that have any outstanding balances due to the Council will not be processed until delinquent accounts are paid in full.

## 4. Space Size

Minimum booth space size is 10' x 10'. Peninsula booth space is subject to a minimum purchase of four 10' x 10' booth spaces in a 20' x 20' configuration (10' x 20' end caps are not allowed). Island booth space is subject to a minimum purchase of six 10' x 10' booth spaces in a 20' x 30' configuration.

## 5. Standard Booth Equipment

Space rental includes one 8'-high draped back wall with 36"-high draped side rails, a 7' x 44" ID sign with company name and booth number, one table, two chairs, one trash can.

## 6. Expo Floor Plan

The National Safety Council reserves the right to rearrange the Expo Floor Plan at any time. The Council also reserves the right to relocate exhibitors should it become necessary for causes beyond the Council's control, or advisable in the best judgment of the Council.

## 7. Display Regulations

**In-line booths:** are most commonly 10' wide and 10' deep. No exhibit display products or signage may exceed 8' in overall height. The maximum height of 8' is permitted on the back 5' section and a maximum height of 4' is permitted on the front 5' section. No hanging signs allowed.

**Peninsula:** A Peninsula booth is 20' wide by 20' deep and shares a common backwall with other booths. Exhibit fixtures, components and signage built from the ground up will be permitted at a maximum height of 8', without any backwall line of sight restrictions. No signage is permitted on the backside of the backwall facing your neighbors. Backwalls must be finished or draped at the exhibitor's expense. No hanging signs allowed.

## 8. Cancellation of Expo

In the event any part of the Exhibit Hall is destroyed or damaged so as to prevent the Council from permitting an exhibitor to occupy the assigned booth space during any part of or the whole of the Expo period, or in the event occupation of assigned booth space during any part of or the whole of the Expo period is prevented by strikes, Acts of God, national emergency or other causes beyond the control of the Council, this agreement shall terminate and the said exhibitor shall and does hereby waive any claim for damages or compensation against the Council, its officers, directors, agents or employees, except the prorated return of the booth space rental paid after deduction of actual expenses incurred by the Council in connection with the Expo. There shall be no further liability on the part of either party.

## 9. Cancellations/Reductions

All cancellations or reductions of space must be made in writing to the National Safety Council on your company letterhead and are considered final. Notifications received by January 21, 2022 will be entitled to a refund minus 25% of the unused booth space. Notifications received after January 21, 2022 will not be entitled to any refund and the exhibitor shall remain liable for the total amount of the unused booth space. Unused booth space will be reassigned. Exhibitors requesting a reduction in space may be required to change locations. Exhibitors that cancel their booth space or fail to occupy their assigned booth space by 4:00 p.m. on March 16, 2022, will not be eligible to access the 2022 NSC NECE Registration List or receive any badges regardless of whether full payment has been made. Monies cannot be carried over to the following year.

## 10. Policy on Selling

To stimulate interest in the safety, security, health and environmental industries, exhibitors shall be permitted to take orders for the sale of their products or services at the Expo provided that the products or services are substantially related to the safety, security, health and environmental industries. The exhibitor shall be solely responsible for any federal, state, or local taxes required to be collected or withheld if product is sold in Pittsburgh.

NOTE: In case of questions, contact the Pennsylvania Department of Revenue for further information.

## 11. Subletting

The space applied for is to be used solely for the exhibitor whose name appears on the contract. Only the exhibitor name that appears upon the face of this contract may be used to identify the leased booth space at the Expo and in all official exhibitor listings. The exhibitor may not assign, sublet or sublicense any part of the booth space.

In the case of exhibiting companies that are affiliates and wish to share leased booth space, separate contracts must be submitted by each company along with a letter explaining the relationship. Each request will be reviewed individually by the Council.

The Council, its representatives, committees, agents and members shall not be liable for any damage arising in any manner, directly or indirectly, from such rejection.

## 12. Age Requirement

No one under the age of 16 will be permitted on the Expo floor at any time regardless of affiliation or circumstances. Proof of age is required.

## 13. Meetings/Functions

In the interest of the success of the entire NSC NECE, the exhibitor agrees not to extend invitations, hold meetings or otherwise encourage absence of attendees or exhibitors from the Expo floor during official Expo hours.

No meeting space will be made available at the David L. Lawrence Convention Center regardless of the day or time.

## 14. Liability and Indemnification

The Exhibitor agrees to indemnify and hold harmless National Safety Council, its officers, members and employees from loss or expense (including legal expense) to any person or persons for or by reason of: any breach by the Exhibitor of this Agreement; any condition, defective or otherwise, of any apparatus, equipment or fixtures furnished by the Exhibitor in connection with its exhibit; and any act or omission of the said Exhibitor, its employees or agents. The Exhibitor assumes the entire responsibility for and hereby agrees to protect, indemnify, defend and hold harmless the National Safety Council, Global Experience Specialists, Inc. and SMG, Sports & Exhibitor Authority of Pittsburgh and Allegheny County, Commonwealth of Pennsylvania, their employees and agents against all claims, losses and damages to persons or property, governmental charges or fines and attorney's fees arising out of or caused by the Exhibitor, or their employees' or agents' installation, removal, maintenance, occupancy or use of exhibit premises or a part thereof. The Exhibitor expressly releases National Safety Council and all aforementioned individuals from any and all claims for such loss, damage or injury. It is the Exhibitor's sole responsibility to obtain, at its own expense, any or all licenses and permits to comply with all federal, state, local laws.

## 15. Insurance

Each Exhibitor is required to carry, for its own protection and entirely at its expense, general liability insurance including: (1) premises/operations, (2) broad form contractual, and (3) personal injury. This general liability insurance shall include limits of liability of not less than \$1,000,000.00 per occurrence combined single limit for personal injury, death or property damage. Exhibitor must have insurance policies covering exhibit materials and/or equipment, transportation of exhibit and said equipment from home base to the show, vice versa, as well as installation, removal, maintenance, occupancy or use of exhibit premises or a part thereof during the 2022 NSC Northeast Safety Conference & Expo. The Exhibitor acknowledges and agrees that its participation in the Exhibition is solely at the Exhibitor's own risk. Exhibitor using a third party contractor for the installation of their booth must make sure the third party contractor have insurance coverage before appointing them.

Insurance obtained by the Exhibitor under this Agreement must be issued by an insurance company with an A.M. Best rating A- or higher and shall include coverage of the indemnification obligations of the Exhibitor under these rules and regulations, and shall name National Safety Council, Global Experience Specialists, Inc., and SMG, Sports & Exhibitor Authority of Pittsburgh and Allegheny County, Commonwealth of Pennsylvania as additional insureds on the general liability policy with limits of liability of at least \$1,000,000 combined single limits including bodily injury, property damage, fire and theft.

Each Exhibitor is required to carry workers compensation coverage protecting employees in accordance with the laws of the State of the Pennsylvania. Each Exhibitor acknowledges that it is the Exhibitor's responsible for obtaining, for its protection and entirely at its own expense, such insurance.

Neither the National Safety Council, Global Experience Specialists, Inc. nor SMG, Sports & Exhibitor Authority of Pittsburgh and Allegheny County, Commonwealth of Pennsylvania will insure Exhibitor's property or assume responsibility for any theft, damage, or loss by any cause of property of the Exhibitor, its agents or employees, nor for any injury that may occur to the Exhibitor, its agents or employees.

EXHIBITOR SHALL SUPPLY THE NATIONAL SAFETY COUNCIL WITH CERTIFICATES OF INSURANCE AT LEAST 30 DAYS PRIOR TO THE USE OF THE EXHIBITION PREMISES.

**16. Venue and Jurisdiction for Disputes**

This Application shall be deemed to be executed in DuPage County, Illinois. This Application, and all matters arising out of or relating to the Application and/or any resulting contract, shall be governed by the laws of the State of Illinois (without regard to any applicable conflicts of law rules) and the federal law of the United States. With respect to this Application, all matters arising out of or relating to this Application and/or any resulting contract, applicant consents to exclusive jurisdiction and venue in the state courts sitting in DuPage County, Illinois, and/or the federal courts for the Northern District of Illinois and hereby agrees that no action arising out of or relating to this Application and/or any resulting contract shall be filed in any court other than the Circuit Court of the Eighteenth Judicial Circuit, DuPage County, Illinois or the United States District Court for the Northern District of Illinois. Applicant hereby irrevocably waives, to the fullest extent permitted by applicable law, any objection it may now or hereafter have to the laying of venue of any such proceeding brought in such a court and any claim that any such proceeding brought in such a court has been brought in an inconvenient forum.

**17. 2022 Exhibitor Rules and Regulations**

The exhibitor understands and accepts that the terms and conditions, display guidelines, and the 2022 NSC NECE Rules and Regulations are integral and binding parts of this Contract. In addition, the exhibitor also agrees to abide by the operational policies of David L. Lawrence Convention Center. (Copies available upon request.)

**18. Authority of Show Management**

The Council shall have full power in the matter of interpretation, amendment and enforcement of all said rules and regulations. The Council and its interpretation and decision shall be final. Any amendments to the contract with the exhibitor must be done so in writing and signed by both parties to be binding. The National Safety Council is entitled to attorney's fees and costs it incurs in enforcing this contract.

## 1. Expo Dates and Hours *(Schedule subject to change)*

Thursday, March 17 9:30 a.m. - 3:30 p.m.  
Friday, March 18 9:00 a.m. - 12:00 p.m.

Exhibit personnel will be allowed on the Expo Floor at 8:00 a.m.

## 2. Installation of Exhibits/Move-In *(Schedule subject to change)*

Wednesday, April 28 10:00 a.m. - 3:00 p.m.

### No one under the age of 16 will be allowed on the floor during move-in or move-out.

Exhibitors and their approved contractors will be allowed on the Expo Floor during the above noted times. Electrical power and work level lighting will be on during setup hours. Air conditioning/heating will not be on during setup hours. Labor can be ordered on-site, although it is strongly suggested that this, along with furniture, carpet, etc., be ordered in advance to save time and money. All personnel must wear closed toed shoes in the Exhibit Hall during move in.

## 3. Dismantling of Exhibits/Move-Out *(Schedule subject to change)*

Friday, March 18 12:00 p.m. - 3:00 p.m.

**NOTE:** Each Exhibitor must make arrangements for removal of its material from the Convention Center in accordance with move-out procedures outlined in the Exhibitor Manual. Exhibitors that tear down before 12:00 p.m. on Friday, March 18 will be fined \$250.00 per 10' x 10' booth space. The fine must be paid before an application for space at the 2023 NSC Northeast Safety Conference & Expo will be accepted. All exhibit material must be packed and ready for shipment on Friday, March 18 by 3:00 p.m. The Exhibitor must directly arrange for material pickup with its carrier. All carriers must arrive at the Center no later than 2:00 p.m. All personnel must wear closed toed shoes in the Exhibit Hall during move in.

**Any material not called for at said time and date will be shipped, at the Exhibitor's expense, by the best available carrier to the Exhibitor's address on file.**

## 4. Design of Exhibits

- The Ballroom is carpeted, therefore NSC will not provide any additional carpeting or flooring.**
- All efforts to design the booth must be done in such a way as to not violate the rights of other Exhibitors and visitors.
- Professionally drawn diagrams of any new booth construction must be submitted to the Council for review prior to actual construction to ensure that all guidelines have been met. Additional approval by the Convention Center is also required.
- All bunting, draperies or other fabrics must be fireproofed before entering into the decoration of any exhibit. Paper decorations are not permitted.
- If, upon inspection at Expo site, exposed crates, cartons, electrical wires, floor covering, etc., are found to detract from the appearance of the booth or overall Expo, the Council reserves the right to drape off, cover or remove the offending item(s). The Exhibitor shall pay all expenses that the Council may thereby incur.
- Adjoining aisles must remain clear to ensure proper traffic flow.

## 5. Operation of Exhibits

- Booths must be open to all registrants and manned during all Expo hours. Exhibitors may not limit admission to any special group or class.
- All contests, promotions, demonstrations and literature distribution must be confined to the Exhibitor's contracted booth space.
- Exhibits should include descriptive and educational brochures. Demonstrations are to be straightforward, professional and non-combative in nature. **Booth space must be planned to allow an adequate viewing area so aisle traffic is not obstructed.** Equipment for demonstrations must not pose a safety hazard. Activity and attire of models and demonstrators shall be consistent with the professional atmosphere of the Expo. Demonstrations, lectures or presentations must be conducted by full-time employees of the exhibiting company.
- It is the responsibility of the Exhibitor to receive prior approval from Show Management for any product demonstration or presentation that is not within standard industry procedures and/or may be questionable in nature.
- Audiovisual devices/effects and demonstrations will be permitted only at such sound intensity as, in the opinion of Show Management, does not interfere with the activities of neighboring Exhibitors.
- Spotlights and floodlights must be located in such a way as not to distract or annoy others. Flashing, revolving or rotating lights must be within the prescribed ceiling height of the booth space, and may only be turned on while being demonstrated.
- No helium balloons may be used as booth decoration or inflated to distribute to booth visitors.
- The Council reserves the right to discontinue objectionable presentations that violate laws or rights of other Exhibitors and that may disrupt the Expo until such time as a mutually agreeable presentation may be developed. The Exhibitor waives any rights or claims of damages arising out of enforcement of this rule.
- The Pittsburgh Fire Department prohibits the storage of any material behind an exhibit and limits booth storage to only a one-day supply of promotional material. Boxes needed for repacking must be stickered as "Empty" and placed in aisles for storage during setup. All other cartons must be discarded. This is strictly enforced.

## 6. Program Listing

Only the Company name that appears on the Company Profile form will be used to identify booth space. Company and product information provided as part of the Company Profile will be included in the NSC NECE website and Final Show Program. **Exhibitor information is listed in alphabetical order by company name.** Products or services displayed by the Exhibitor may not be used in conjunction with or in place of the Exhibitor's legal company name. Product information can be outlined in the listing area provided for this information. Neither the Council, nor the Editor, nor Show Management, can be held responsible for errors or omissions that occur in the course of collection and/or printing of this information.

## 7. Sponsorships

A sponsorship program has been developed to help companies gain additional exposure at the Expo. These diverse and high-profile sponsorship opportunities are limited. Whenever possible, multiple sponsorships will be available for a given item. Exhibiting companies will be allowed to purchase multiple sponsorships.

## 8. Handout/Novelty Item and Food Distribution

Small token gifts that are worn, displayed and/or carried in the pocket such as pens, pencils, luggage tags, or pocket calendars may be distributed from the booth without prior approval from Show Management. It is the responsibility of the Exhibitor to receive prior approval from Show Management for any handout that may be questionable in nature. Distribution of products for consumption must be approved by the David L. Lawrence Convention Center catering services. No food or beverages will be permitted on the premises unless purchased through the Center's exclusive contractor.

## 9. Mechanical Recording

Photography, videotaping or other means of mechanical recording during setup, dismantling and non-Expo hours is prohibited. Photography is allowed during Expo hours with approval of Show Management. Once approved, the Exhibitor will be required to schedule a time when the photography will occur. The photographer must be accompanied by a NSC staff member. Each Exhibitor has control over the space it has rented and may prevent those considered its competitors from gaining access to or photographing its exhibit or presentations. No Exhibitor shall deny any reasonable request by the media to photograph the exhibit from outside the perimeter of the booth during Expo hours.

## 10. Compliance with Laws

Exhibitors shall comply with all laws and ordinances of the United States, the State of Pennsylvania and the City of Pittsburgh plus, whenever applicable, all rules and regulations of the local police and fire department along with policies and criteria established by the David L. Lawrence Convention Center.

## 11. Contractor Service

In January 2022, the Council will send a link to the online Exhibitor Manual to the company contact noted on the Exhibit Space Application & Contract. The Council will designate suppliers to provide various services to the Exhibitor. Such suppliers can provide all show services other than supervision, services provided by the general contractor, and the exclusive services of the Convention Center.

## 12. Labor

Pennsylvania is not a right to work state, union labor will be required for certain aspects of your exhibit handling. Exhibitors may install and remove their own displays that do not require the use of any battery and/or electric tools for booths 10'x20' and smaller. "Pop up" displays may be installed by exhibitors, provided they do not exceed a 10'x20' booth. If power tools, ladders, and/or staple guns are required, Union labor is required. Only full-time company personnel may be utilized to install and remove displays.

The general contractor has the responsibility of managing the docks, receiving and handling all exhibit materials and empty crates. Exhibitor use of dollies, flat trucks and other mechanical equipment is not permitted. Exhibitors are permitted to bring in materials that can be hand carried by one person in one trip, without carts or dollies from the parking garage.

The Exhibitor hereby agrees not to contract for, nor to use, any service contractor in connection with its exhibit within the Convention except those approved by the general contractor and the Convention Center.

## 13. No Smoking Policy

NSC Northeast Safety Conference & Expo is a non-smoking event. Smoking is prohibited in the Convention Center.

## 14. Press Conferences

Press conferences by Exhibitors on the Expo Floor during Expo hours are prohibited. All press conferences must be coordinated with the Council's Communications Department.

## 15. Hotel Guidelines

- In keeping with the character of the Expo as a working convention, and so as not to interfere with attendance, **Exhibitors may not provide group entertainment in suites or other facilities during Expo Hours.** All requests must be processed through the Council; Exhibitors are not permitted to contact NSC Hotels directly.
- Advertising in the hotels is not allowed unless written permission is granted by Show Management.

#### 16. Endorsements

The Council does not approve, endorse or recommend the use of any specific commercial products or services. The Exhibitor may not, therefore, state or imply either verbally, or in printed literature, that his or her product or service is approved, endorsed or recommended by the Council.

#### 17. Enforcement of Rules and Regulations

Violations of these Terms & Conditions and/or Rules & Regulations by the Exhibitor, its employees or agents shall, at the sole option of the Council, entitle the Council to terminate the Exhibitor's right to occupy space at the 2022 NSC Northeast Safety Conference & Expo. In the case of such termination, the Council may retain all monies paid or due by the Exhibitor. Upon evidence of violation, the Council may terminate the Contract, re-enter and take possession of the space, and may remove all persons and goods at the Exhibitor's risk. The Exhibitor shall pay all expenses and damages the Council may thereby incur.

#### 18. General Information

All matters not covered by these Rules & Regulations are subject to the decision of the Council. These Rules & Regulations may be amended at any time by the Council and all amendments that may be made shall be equally binding on all parties affected by them as are the original Rules & Regulations. All portions of this contract are self-sustaining and capable of separate enforcement. In the event of any amendment or additions to these Rules & Regulations, written notice will be given by the Council to such Exhibitors as may be affected by them. The abbreviation "the Council" used in the Rules & Regulations shall mean National Safety Council, a federally chartered, nonprofit corporation, and, as the context may require, its directors, managers, officers, agents, or employees duly acting for the Council in the management of the NSC Northeast Safety Conference & Expo.